SCRUM MEETING WEEK 14

**:white_check_mark: Sprint planning checklist**

| **Preparation** | **Meeting** | **Follow up** |
| --- | --- | --- |
| Previous project and milestone work | ​​2024/04/10, 12:30PM - 2:00PM | ​​Finish remaining project requirements  Write M5 |

**:busts_in_silhouette: Sprint team members**

| **Name** | **Role** |
| --- | --- |
| ​​Abhishek Dash, 60819877 | Front End development  Front end functionality |
| Nicholas Marino, 28728251 | Scrum Master  Quality assurance  Auxiliary programming |
| Muhammad Ashar, 62432836 | Front End development  Front end graphics |
| Sami Almuallim, 62197256 | Backend - Mid End  front end - functionality  Development |
| Samantha Maranda, 61619334 | Backend - Database Management/Team Organization |
|  |  |

** Sprint planning meeting items**

**Previous sprint summary**

| **Sprint theme** | ​​Completing functionality |
| --- | --- |
| **Issues completed** | ​​10 |
| **Issues left** | 0 |
| **Team Capacity** | 25 hours |
| **Summary** | ​​This week, we completed the minimum project requirements, along with some extra features we were able to add in, we recorded our video walkthrough, and we began our work on the M5 report. |

**Details Current sprint**

| **Start date** | 2024/04/05 |
| --- | --- |
| **End date** | 2024/04/12 |
| **Sprint theme** | ​​M5 and Project Completion |
| **Team capacity** | 25 hours |
| **Issues capacity** | 10 |
| **Individual capacity** | Sami Almuallim: 8 hours  Muhammad Ashar: 8 hours  Abhishek Dash: 8 hours  Samantha Maranda: 8 hours  Nicholas Marino: 8 hours |
| **Potential risks** | Insufficient detail in deliverables, inability to attend meetings, conflicts in repository submissions. |
| **Mitigations** | Communication, peer-reviewing work. |

**:books: Sprint planning resources**

* Course notes for COSC 310
* Previous milestone work